



**Central California Legal Services, Inc.
Board of Directors Meeting
PROPOSED AGENDA**

Meeting Date: November 30, 2017
 Location: CCLS Office(s)
 Time: 6:00pm

	Estimated Time
1. Meeting Opening 1.1 Roll Call 1.2 Public Comment* 1.3 Approval/Modification(s) to Agenda 1.4 Requests to Remove Consent Agenda Item(s)	5 min
2. Consent Agenda – For Approval: 2.1 Minutes of October 5, 2017 Board Meeting (see page 004) 2.2 Minutes of October 19, 2017 Executive Committee Mtg (see page 007) 2.3 Executive Director Report (see page 011) 2.3a CCLS program support, by source type, 2013-17 (see page 015) 2.3b Total Revenue and fundraising expenses of California LSC-funded legal services programs from all programs' most recent (2015) 990s (see page 016) 2.3c 2016 California Legal Services Compensation Survey for all programs' development staff (see page 018) 2.4 Legal Director Report (see page 019) 2.4a Nov. 14, 2017 Kemps Rept Re Case Stats (see page 024) 2.5 Director of Administration Report (see page 028) 2.6 Director of Fiscal Services Report (see page 030) 2.7 Director of Development Report (see page 039) 2.8 VLSP Supervising Attorney Report (see page 041)	5-10 min
3. Items Removed from Consent Agenda – Discussion and Approval 3.1 Item 1: 3.2 Item 2: 3.3 Item 3:	5-10 min
4. Matters for Discussion – No Formal Action 4.1 Annual Conflicts Review 4.1a Conflicts Policy (see page 044) 4.1b Annual Board Affirmation (see page 047) 4.2 Succession Planning--information only 4.2a Legal Director Breakdown of Activities by % (see page 048) 4.2b Director of Administration Breakdown of Activities by % (see page 049) 4.2c Development Director Breakdown of Activities by % (see page 051) 4.2d Director of Litigation and Advocacy Breakdown of Activities by % (see page 053)	15 min
5. Matters for Decision – Motion Required for Approval 5.1 Adoption of FY 2018 CCLS Budget (see separate packet) 5.2 Annual Certification of Program Integrity 5.2a LSC Certification of Program Integrity (see page 054)	5-10 min



5.2b 10.30.1997 LSC memo re: certification of program integrity (see page 056)	
6. Executive/Closed Session 6.1	20 min
7. Meeting Finalization in Open Session 7.1 Action Items from Closed Session 7.2 Meeting evaluation 7.3 Next meeting – January 18, 2018 7.4 Meeting close	10 min

* Individual presentations or topics shall be limited to three (3) minutes, except under special circumstances, as determined and announced by the Chairperson of the Board of Directors.